

Tips and takeaways for Communication and Networking

从本单元获得的益处总结

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Tips

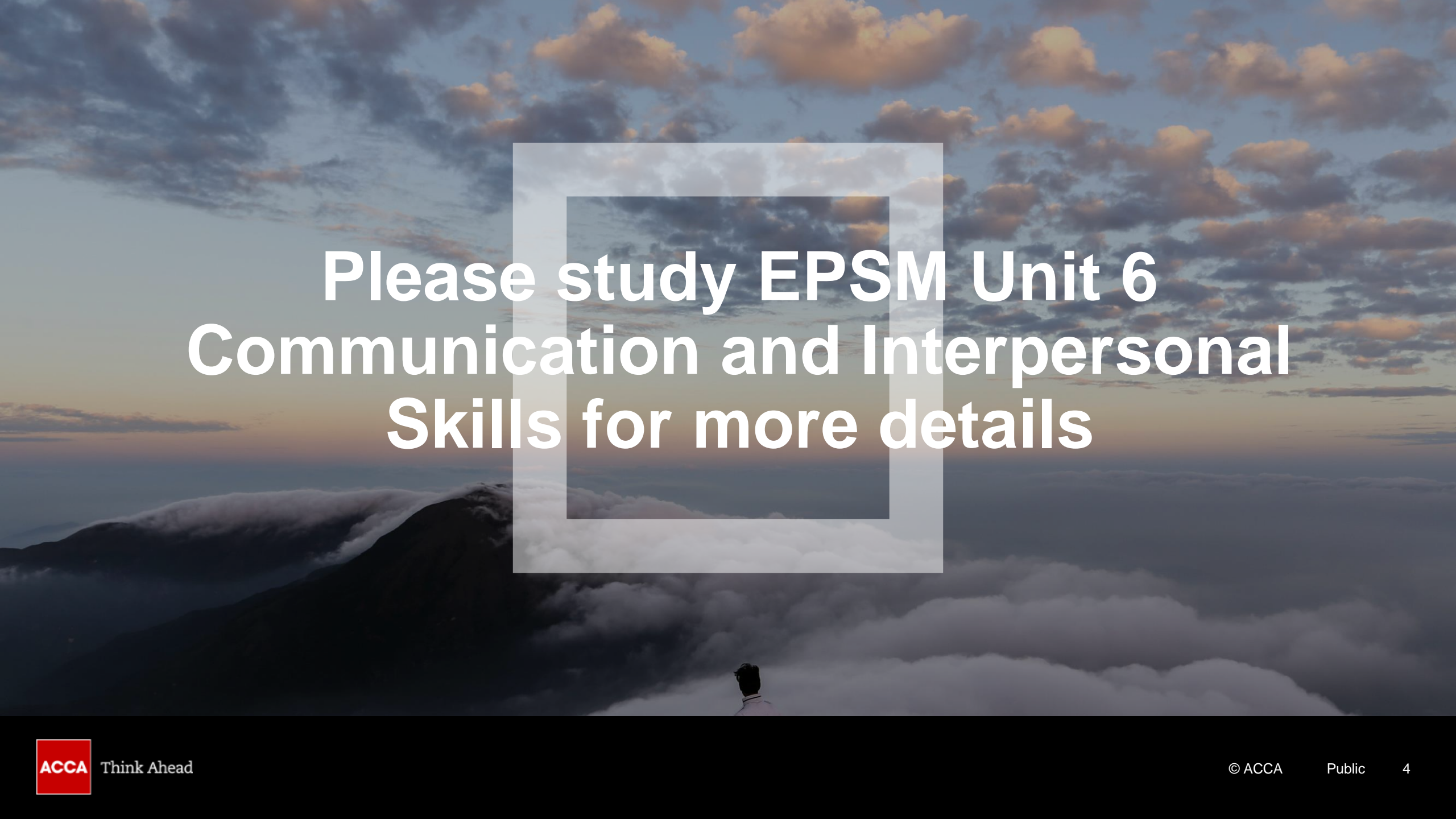
- Understand the Pros and Cons of different communication tools in the workplace
- Effectively communicate by using appropriate communication tools for different approaches
- Try to build up work-life balance networking by sports, hobbies etc. as well as workplace connection





Takeaways

- Communicate effectively with colleagues in the business environment
- Easily master and use communication tools in the workplace
- How to enhance interpersonal skills, and build effectively networks



**Please study EPSM Unit 6
Communication and Interpersonal
Skills for more details**